



The Institute of Taxation

Achieving Excellence Together

Certified Tax Manager (CTM)



Feel Free to Contact

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CTA
PAKISTAN

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TAX EDUCATION LONGING IN PAKISTAN

The importance of Tax Profession in our society is bound to grow in the wake of globalization. It is deeply felt that Pakistan is lacking in development of tax professionals that is undertaken proactively internationally, especially in the progressive countries. Tax professionals are supposed to be at the forefront in dealing with the fiscal challenges that is becoming a stressful dare in our country. Pakistan is a country of plenty resources where outdated practices and procedures are adopted to address challenging fiscal issues, which is why a group of professionals have initiated to establish a Institute of Taxation.

www.citp.org.pk

About the Institute

Institute of Taxation is established as the first and foremost educational body in Pakistan, which will be playing an active role in supporting the government's initiatives for developing tax administration and tax policy in the country.

Institute of Taxation is also committed to develop tax profession, regulate its members and play its role in serving the best interest of national taxpayers in a changing world scenario.

The establishment of Institute of Taxation intends to provide the perfect opportunity to carefully consider and focus these evolving needs of the profession. For this a germane curriculum has been developed that is well-aligned with the local needs as well as that of the international institutes.

Certified Tax Adviser

Fellow

Associate

Achieving Excellence Together

Kick start Your Career with CTM!

Looking to build a strong foundation in business, finance, and taxation? The CTM qualification is your gateway into the professional world — designed for ambitious individuals ready to make their mark in accounting, tax, and compliance roles.

Whether you're fresh out of college or looking to up skill, CTM offers a practical, flexible, and career-focused learning experience. From technology and economics to business law, accounting and taxation, you'll gain the essential skills employers are looking for.

Why Choose CTM?

- Especially designed for early-career professionals
- Focused on real-world tax skills employers' value
- Taught by experienced tax professionals
- Gain a strong foothold in taxation-related careers
- Progress smoothly to advanced tax or accounting qualifications
- Provides an executive and manager level role in corporate entities, businesses and tax firms.

Course Structure

Knowledge Level

- Information Technology (Course Work)
- Accounting
- Business Law
- Taxation I

Application Level

- Economics and Finance (Course Work)
- Management Accounting
- Corporate Law
- Taxation II

Duration:

2 years including 1 year tax internship.

Eligibility:

Intermediate / A Level or Equivalent.

Exemptions:

Eligible for students pursuing qualifications from recognized professional accountancy bodies and those possessing relevant bachelor's degrees.

Progression Path

STEPS TO BECOME CERTIFIED TAX MANAGER (CTM)

Duration 2 Years

CTM– Application Level

At this stage students are offered one course work on Economics and Finance and three advanced level examination papers i.e., Accounting, Business Law and Taxation. By passing this level, a student is awarded with an employable stand alone CTM designation.

A CTM designation holder is then admitted as an Affiliate member of the Institute and can choose to start his journey for becoming CTA.

CTA – Professional Level

This paper is to develop applied knowledge and practical expertise relating to Pakistan Direct and Indirect Tax Laws and International Taxation.

Proficiencies will be developed in dealing with specific technical issues arising in the direct and indirect taxes and to write professional advice on these issues. It also includes legal drafting and pleading on tax issues. By passing CTA-Professional Level, students are eligible for Fellow Member designation, provided they have three-year relevant tax experience. Fellow members are eligible to practice as “Certified Tax Professional”.

ELIGIBILITY:

CTM: Intermediate / A Level or equivalent.

CTA: Relevant Degree or Professional Qualification.

CTM– Knowledge Level

Eligible students start their journey with ITP by entering at CTM Knowledge Level. At this stage one course work on information technology and three core examination papers i.e., Accounting, Business Law and Taxation are attempted by the students. The students must pass these three papers in one attempt.

However, referral is granted to the students who meet the criteria.

STEPS TO BECOME CERTIFIED TAX ADVISER (CTA)

Duration 2.5 Years

CTA – Skills Level

This stage comprises of three Examinations i.e., Tax Accounting & Financial Reporting, Direct Taxes and Indirect Taxes. Students will be equipped with technical concepts in these papers.

By passing CTA-Skills Level, students are eligible for Associate Member designation provided they have one-year relevant tax experience.

CTA – Advanced Level

At this stage the students are expected to attempt an advanced case study paper or contribute a research paper in Direct Taxation or Indirect Taxation on a contemporary issue with publication in an accredited impact factor journal. By passing CTA-Advanced Level, students are eligible for the highest designation of CTA and can practice as a “Certified Tax Adviser”.

