



APPLICATION FOR EXAM REGISTRATION

PERSONAL PARTICULARS (IN BLOCK LETTERS)

** Delete as appropriate*

Student Registration No.: Gender Male/Female *

Name:

Date of Birth DD - MM - YYYY CNIC / Passport No.

Office Address

Residential Address

Office Tel. No. Whatsapp No.

Tel. No. (mobile) Tel. No. (residentail)

Email Address

Correspondence Address ☐ Residential ☐ Office (Please tick)

(Information regarding the Institute's Examinations will be sent to students by email only)

please Tick the appropriate box

Exam Registration Applied for ☐ CTM Knowledge ☐ CTM Application ☐ CTA Advanced
☐ CTA Skills ☐ CTA Professional ☐ ACIT

Closing date for registration of Examination is on or before 1st May for July examination or 1st November for January examination every year.

APPLICATION CHECKLIST

To avoid errors and delay in your application of examination entry, please ensure that you:

Read all instructions carefully and be aware of the closing dates and fees.

- Complete and submit this form correctly with all relevant documents.
- You can submit the application by hand/post/courier. Do not submit original certificates in the post/courier.

The documents required to be submitted with the registration form are:

- Attested true copy of national identity card/passport.
- Attested true copy of Academic Certificates and Transcripts (Proof of University education or professional qualification)
- Two Passport size photographs

- Fees schedule as applicable (examination registration fee)

Examination Registration Fee		
LEVEL	PER PAPER FEE Rs.	TOTAL
Exam Standard Fee CTM Knowledge	3,000	
Exam Standard Fee CTM Application	3,000	
Exam Standard Fee CTA Skills	4,000	
Exam Standard Fee CTA Professional	4,000	
Exam Standard Fee CTA Advanced	12,000	
Exam Standard Fee ACIT	4,000	
Exam Late Fee CTM Knowledge	4,500	
Exam Late Fee CTM Application	4,500	
Exam Late Fee CTA Skills	6,000	
Exam Late Fee CTA Professional	6,000	
Exam Late Fee CTA Advanced	18,000	
Exam Late Fee ACIT	6,000	
Total Fee Payable		

Applicants are notified that the Institute reserves the right to reject any application (without giving any reason whatsoever) and that in the event of a rejected application, a processing fee of Rs. 500 will be retained from the paid fee.

Payment (please tick the appropriate box)

By Cash

☐ I tender in cash totaling Rs. as examination fees.

By Cheque

☐ I enclose herewith a crossed cheque no. in the sum of Rs. payable to "The Institute of Taxation" as examination fees.

Declaration by the applicant by signing this form (please read carefully)

I hereby make an application to register for Examination as a Student of "The Institute of Taxation". I declare that:

1. The above information provided in support of my application of Registration for Examination is true to the best of my knowledge and belief.
2. I have paid my annual registration fee due to date.

Date

Signature of Applicant

IMPORTANT

The completed application form (together with a cheque for the appropriate fee if applicable) should be returned to the Institute by post or in person.

The Institute of Taxation

48A Block C3, Gulberg III Lahore.

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Email: study@citp.org.pk